

**Minutes of the Library Building Committee**  
**Regular Meeting - September 30, 2009**

The chairman called the meeting to order at 5:05 p.m. Present were: A. Bob Socha, Tim Welch, Andy Phillips, Shirley Warner & Francine Aloisa. Also attending were: John Wilcox, Bob C. Socha, & Ryszard Szczypek. Absent were: Mike Gruber & Irma Claman.

The committee did a walk around outside the building and inside phase 2 to inspect the work. In the absence of the secretary, approval of minutes was tabled until the next regular meeting.

A package that arrived from Cutter this afternoon was opened. It included signed copies of change orders #9 and #10 which will be delivered to town hall. There was also a copy of the requisition, which will be reviewed.

Storage space has been rented from Avery on Field Road. Cutter has been informed to coordinate with Francine to get access and deliver attic stock. This space will be used as temporary storage until a permanent location can be determined.

The committee continued to work through "the list" noting further comments from Cutter and CES. The following action was taken: Andy Phillips moved to approve PCO #138 – credit of \$571, PCO# 116 – credit of \$661; and PCO #123R – credit of \$258. Second by S. Warner, approved unanimously.

S. Warner moved to approve PCO # 121 – credit of \$258. Second by A. Phillips, approved unanimously.

There was consensus that items #27 & #28 on "the list" concerning conduits per 16010-3.3M and not installing isolation valves on water hammers, be accepted as installed, no PCO's required, upon recommendation of CES. Remaining "list" items will be valued and compared.

Next item: outstanding PCO's with the following actions: PCO #106 for \$1,027 (diffuser changes in stack area – approved by CES) Chair moved to approve, second by S. Warner, approved unanimously. PCO #107 credit of \$7,500 (for unused portion of mahogany wood finish alternate) S. Warner moved to approve, second by A. Phillips, approved unanimously. PCO #109 no cost item to delete two lights in children's area, Chair moved to approve, second by S. Warner, approved unanimously. PCO #115 no cost change on ceiling hatch ('list' item #21), A. Phillips moved to approve, second by S. Warner, approved unanimously. PCO #117 no cost item of caulking at downspouts, S. Warner moved to approve, second by A. Phillips, approved unanimously.

PCO # 114 a charge of \$2,099 for added sprinkler coverage at the cupola – A. Bob Socha moved to reject, second by A. Phillips. Discussion: Drawings call for coverage to be reviewed and adjusted as required by licensed sprinkler contractor per NFPA 13. Fire Marshal required the additional sprinklers. Therefore, it is the contractor's responsibility to comply. Rejected unanimously.

The punch list for phase 2 is in progress. Input is needed from CES and 2Design before it is complete.

CT Interlocal Risk Management Agency conducted an assessment for insurance purposes, and sent a letter with the following recommendations: to post sprinkler hydraulic date on placards & provide spare sprinkler heads in the same location, per NFPA 13, and to put cautionary tape on the floor 3' out from main power panel to identify a clear zone per NFPA 13. These items will be brought to the attention of Cutter. We are to respond within 45 days.

It was noted that the Community Room is still awaiting delivery of window shades. Also, coordination of installation of the screen with the electrician and BKM is required. John Wilcox will contact BKM for an installation date.

There were no bills pending.

Next meeting: Special meeting on Oct. 7<sup>th</sup>. There being no further business, the meeting was adjourned at 8:25 p.m.

Respectfully submitted – in the absence of the secretary.  
Shirley E. Warner